|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SECTION ONE: ABOUT YOUR ORGANISATION | | | | | |
| 1. | **Legal name of your organisation:**  *Enter text here.* | | | | |
| 2. | **Legal status:**  *Enter text here.* | | | | |
| 3. | **Physical address:**  *Enter text here.* | | | **Postal address (if different):**  *Enter text here.* | |
| 4. | **Contact Person**  Please provide details of the person we can contact if we require more information. This person will receive all communications from the Buller Resilience Trust. | | | | |
| **Name:** | *Enter text here.* | | | |
| **Position title:** | *Enter text here.* | | | |
| **Organisation/entity:** | *Enter text here.* | | | |
| **Email:** | *Enter text here.* | | | |
| **Phone number:** | *Enter text here.* | | | |
| SECTION TWO: ABOUT YOUR PROJECT/INITIATIVE | | | | | |
| 5. | **What is the name of the project/initiative?**  *Enter text here.* | | | | |
| 6. | **Describe your project/initiative and what outcomes you are wanting to achieve?**  *Enter text here.* | | | | |
| 7. | **How does the project/initiative align with the Buller Resilience Trust’s objectives?**  If applicable, please describe how, and to what extent, it contributes to the following strategic outcomes. If your initiative does not to one align or more outcomes, please enter N/A under that outcome.  *Outcome 1:**A strong, growing, more diverse, and resilient economy that plays to its strengths and develops its leaders.*  *Enter text here.*  *Outcome 2:**Emergence of new, sustainable, low emissions sectors/industry.*  *Enter text here.*  *Outcome 3:**Increased depth of community leadership.*  *Enter text here.*  *Outcome 4:**Increased community well-being, connectedness, and awareness and development of support networks and services.*  *Enter text here.*  *Outcome 5:**Improved environmental and infrastructure resilience.*  *Enter text here.*  *Outcome 6:**Increased sense of identity and pride about what it means to live in the Buller district.*  *Enter text here.* | | | | |
| 8. | **How will you know if the initiative is effective?**  *Enter text here.* | | | | |
| 9. | **What are the main risks that could prevent the initiative being successful and how will these be mitigated?**  *Enter text here.* | | | | |
| 10. | **When will the initiative start and finish and what are the key steps/milestones?**  *Enter text here.* | | | | |
| 11. | **How will your organisation engage with the community to encourage people to participate in your initiative, benefit from it, contribute to its success, or increase awareness of it?**  *Enter text here.* | | | | |
| 12. | **Who are the key people involved in your project/initiative? What is their experience and availability to deliver the project successfully?**  *Enter text here.* | | | | |
| 13. | **How much will the initiative cost? (GST exclusive)** | | | | $ *Enter amount here.* |
| 14. | **How much of this are you asking for from the Buller Resilience Trust?**  *N.B. Min. application amount = $5,000; max. = $100,000.* | | | | $ *Enter amount here.* |
| 15. | **Have you sought funding from other avenues? If so, from whom, and how much?** | | | | *Enter text here.* |
| 16. | **In the table below, please provide a description of what any funding will be used for and the amount.** | | | | |
| **Description/expense** | | | | **Amount (GST exclusive)** |
| *Enter text here.* | | | | $ *Enter amount here.* |
| *Enter text here.* | | | | $ *Enter amount here.* |
| *Enter text here.* | | | | $ *Enter amount here.* |
| *Enter text here.* | | | | $ *Enter amount here.* |
| Buller Resilience Trust Funding Requested (excl. GST): | | | | $ *Enter amount here.*  *(must equal amount in Item 14)* |
| Secured and/or confirmed funding: | | | | $ *Enter amount here.* |
| Other funders’ contribution (if any): | | | | $ *Enter amount here.* |
| Any ‘in-kind’ contributions (if any): | | | | $ *Enter amount here.* |
| **Total cost of initiative:** *Note: GST will not be included and paid on top of any funding payment.* | | | | $ *Enter amount here.* |
| SECTION THREE: APPLICANT DECLARATION | | | | | |
| This section needs to be signed by someone in your organisation who has authority to commit the organisation to enter into a funding agreement.  I/We acknowledge and warrant and/or accept that:   * the details given in this application, or supplied by us in support of our application,  are true and correct to the best of our knowledge * our organisation has the necessary skills and experience to manage this initiative,  and we have the authority to commit our organisation to this application * the project/initiative I/We have applied for is aimed at delivering benefits within the Buller district and the project/initiative is committed to staying in the Buller district after implementation * before the granting of any funds, the Buller Resilience Trust may disclose to, consult with,  or obtain from, any other entity/agency, private person or organisation, any information about our organisation and the project for which we are seeking funding * the Buller Resilience Trust retains and reserves the right in its sole discretion to decline any application for any reason.  In such instances, the decision of the Buller Resilience Trust shall be final * the Buller Resilience Trust may seek to add (or vary) clauses in any funding agreement that it determines (in its sole discretion) are reasonable and appropriate   I/We acknowledge and accept that, if I/We are successful with our application, that I/We will:   * Complete the project as described in their application, or seek written approval from the Buller Resilience Trust for any significant changes to a project * Complete the project within a year of the funding being approved * Complete and return a Project Completion Report form within two months of the project being completed * Return any funds that were not required and spent * Keep a record of and receipts for all project expenditure * Participate, if required, in any funding audit of their project carried out by the Buller Resilience Trust or delegate * Advise the Buller Resilience Trust of any public event or presentation that is funded by the Trust * Acknowledge Buller Resilience Trust funding at event openings, presentations, or performances * Use the Buller Resilience Trust logo in all publicity for their project/initiative, such as posters, flyers and e-newsletters | | | | | |
| Full name: | | | *Enter text here.* | | |
| Position/designation in organisation: | | | *Enter text here.* | | |
| Signature: | | |  | | |
| Date: | | | *Enter date here.* | | |